

Gene Richards

Trash and Recycling

361 Pearl Street

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Dear 361 Pearl Street:

I hope your first week of classes went well.

I am writing regarding the trash and recycling that has collected at the building entrance. To the person or persons responsible, I ask that you take care of it immediately. All trash goes in the dumpster and all recycling needs to be broken down and placed in the blue bins.

We take great pride in the appearance of our buildings and your safety is of the utmost importance. Anything blocking egress in hallways and entrances is a safety hazard as well as a fire hazard.

We need to work together to keep up the common areas both on the interior and exterior of our building.

I ask that you please do your part...

Thank you.

My Best,

Gene Richards
343-9909

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