

**From:** Gene Richards <generichards@generichards3.com>  
**Subject:** Champlain Apartments | Heating Vents and Snow Removal  
**Date:** February 9, 2013 8:00:07 AM EST  
**To:** denise@sprucemortgage.com  
**Reply-To:** denise@sprucemortgage.com

## Champlain Apartments.com



**February 9, 2013**

### **Champlain Apartments | Heating Vents and Snow Removal**

Dear Champlain Apartments Tenants:

Good morning! Please take a moment to go outside your house/building this morning to check your heating vent (s) to ensure that they are clear of snow. This is important to prevent carbon monoxide from entering the building.

You will find your vents by finding the sign on the outside of the building that looks like this -- see below.

There should be adequate shovels and salt at all locations for everyone to pitch in to assist with clearing walkways, porches, stairwells, and driveways that can not accommodate a plow.

We will email later if it is necessary to move cars to clean up our large parking lots at 355-361 Pearl, 58-60 Buell, and 325 College Street.

Thanks very much -- Enjoy the snow!

Our Best,  
Gene Richards and the Champlain Apartments Team  
W. [www.champlainapartments.com](http://www.champlainapartments.com)  
C. 802-343-9909 \* 802-318-2860 \* 802-338-6995

### **Contact Us**

**Gene Richards**

**cell:**  
802-343-9909

**email:**  
[generichards@generichards3.com](mailto:generichards@generichards3.com)

**web:**  
[champlainapartments.com](http://champlainapartments.com)

**PLEASE  
KEEP  
VENT**

# CLEAR OF SNOW & DEBRIS

[Forward email](#)

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Champlain Apartments | 168 Summit Street | Burlington | VT | 05401

