

Champlain Apartments Reminders!

June 6, 2009

Dear Champlain Apartment's 2009-2010 Tenants:

Many of you are still settling in and we hope it is going smoothly. We are very much looking forward to having you with us during the year ahead.

A few reminders about living with us this year:

1. Drinking Games and Parties are ABSOLUTELY PROHIBITED: This is something we discussed during every showing and during our lease interview. We have a zero tolerance for beirut, beer pong, beer kegs, and general parties in your apartment and in our properties. **If we encounter the above, we will ask you and your group to vacate immediately. You will not be offered a second chance.**

2. Trash and Recycling: Please go on-line to check your pickup schedule under tenant tools. Trash and recycling is not to be stored in any hallways or common areas. This is your means of egress during an emergency and it needs to be free of clutter. Trash should be taken out to the dumpster or your toters on a regular basis and recycling stored in you apartment in your blue bins until pickup day.

If you see trash around your property, please take the time to pick it up. We work very hard to maintain our properties and keep them well kept and looking nice. With that said, we can not be everywhere at once. Please do your part to keep our properties and the City of Burlington clean and neat.

3. PERMIT PARKING for Buell Street and at 355 and 361 Pearl Street. If you need to purchase a parking permit for the year, please print the permit application at www.champlainapartments.com. Enclose your check payable to Gene Richards and drop off or mail to 168 Summit Street, Burlington, VT 05401 ASAP as parking is available on a first come, first served basis. We have suspended towing until further notice while we complete the permit process. We will email you prior to the commencement of towing

4. HELP NUMBERS: The numbers for our service providers are on-line at www.champlainapartments.com Please begin to become comfortable with using these numbers to resolve any issues in your apartment.

We are excited about the year ahead and about our partnership with you and your group. We ask that you do your part in helping to maintain your apartment in a safe, clean, and well kept manner. If you have any questions, please feel free to call me at 343-9909 or Denise Vignoe at 318-2860.

Thank you very much.

My Best,

Gene Richards
802-343-9909

