

**January 13, 2011**

**Re: Safety Reminders with Winter Snowfall**

Dear Champlain Apartments Tenants:

Happy New Year -- we hope 2011 brings all good things!

We are in the process of cleaning up from yesterday's snowfall. It was several more inches than anticipated but should be a perfect storm for terrific skiing and snowboarding over the upcoming holiday weekend!

· We ask that you assist by keeping your stairwells, porches, walkways, and entry areas clear of snow and salted for safety.

· Joe Boylan has cleared most of our parking areas and will be doing additional cleanup throughout the day.

· Your boilers and furnaces exhaust through a vent in the side of your house/building. In a few instances you may not find a sign as your mechanical may vent out your chimney. When the exhaust does not vent properly it can create a life threatening carbon monoxide release in your apartment/house.

The vents are all marked with a red and white sign that reads:

**Please keep vent clear of snow and debris.**

**Please help by ensuring that your vent is kept clear during heavy snowfall and on blustery days when the snow is moving around.**

As always, thanks very much.

My Best,  
Gene Richards  
[www.champlainapartments.com](http://www.champlainapartments.com)  
802-343-9909