

# Welcome from Champlain Apartments...

## Welcome!

We hope that your move went smoothly and that you are settling into your new apartment.

### A few reminders:

1. **LOCK YOUR DOORS AND WINDOWS:** Please remember that we live in a city. Please be sure that your windows and doors are locked. We had an uninvited guest walk into someone's apartment this morning as the outer security door and the inner apartment door were both unlocked. This is for your safety.

2. **PERMIT PARKING on Buell Street and Pearl Street:** If you need to purchase a parking permit for the year, please print the permit application at [www.champlainapartments.com](http://www.champlainapartments.com) and enclose your check payable to Gene Richards - drop off or mail to 168 Summit Street, Burlington, VT 05401 ASAP as this is on a first come, first served basis. We have suspended towing until mid-week while we complete the permit process.

3. **HELP NUMBERS:** The numbers for our service providers are on-line at [www.champlainapartments.com](http://www.champlainapartments.com) Please begin to become comfortable with using these numbers to resolve any issues in your apartment.

Enjoy settling in...

My Best,

Gene Richards  
802-343-9909

Gene Richards 802-343-9909; [generichards@generichards.com](mailto:generichards@generichards.com)

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